# Essential Leadership and Management Skills for Managers & Supervisors

## Learning Objectives:

*In this program, participants will learn:*

- *Make the mindset shift from individual contributor to confident leader.*
- *Apply SMART goals, delegation, and prioritization to deliver results.*
- *Use Situational Leadership and the GROW coaching model to guide and develop staff.*
- *Give constructive feedback and handle difficult conversations professionally.*
- *Manage team performance, motivation, and conflict effectively.*
- *Build a high-performance team culture grounded in accountability and trust.*

**FREE Repeat Classes!**

2-Day Class

Normal Price :RM3500

**PROMO PRICE**

**RM2490**

per pax

**All prices are subject to 8% SST*



## TARGET AUDIENCE:

- HR / L&D decision-makers: Ideal for newly promoted supervisors, team leaders, junior managers, or managers who are still developing confidence in their role.
- Individual participants: Perfect for those looking to step up the career ladder, lead teams effectively, and build the foundations of leadership credibility.

## COURSE CONTENT:

Day 1: Leadership Foundations

- The Manager as a Leader: Role, mindset, and credibility
- Setting Direction & SMART Goals
- Situational Leadership & Coaching (GROW)
- Communication & Feedback Essentials

Day 2: Leadership in Action

- Managing Performance & Underperformance
- Building High-Performance Teams
- Conflict Management & Resolution Frameworks
- Personal Effectiveness & Leadership Action Plan

**CCD CIDB POINTS** | **HRD CORP CLAIMABLE** | **CERTIFICATE PROVIDED**

**Medium : Online / Classroom**
**Time : 9.00 am - 5.00 pm**
**Schedule : www.cadtraining.com.my/schedule/**


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