Microsoft Excel Advanced Training

Learning Objectives:

Students will be able to :

- ***Have a clearer picture and better understanding of the higher functions of Excel.***
- ***Perform more advanced calculations and functions, manipulate data using pivot tables and 'advanced' analysis, record macros and integrate with other office applications.***

FREE Repeat Classes!

1-Day Class

Normal Price : **RM1150**

PROMO PRICE

Physical: RM770

Online: RM645

per pax

**All prices are subject to 8% SST*



TARGET AUDIENCE:

Those who need to maintain data within spreadsheet

- Accounts
- Customer Information
- Sales & Marketing
- HR & Administration
- Procurement
- Business Development
- Engineering

CONTENT:

- What if Analysis
- Data Tables
- Working with outlines
- Analysing Data with Pivot Tables
- Index and Match

CCD CIDB POINTS

HRD CORP CLAIMABLE

CERTIFICATE PROVIDED

Medium : Online / Classroom
Time : 9.00 am - 5.00 pm
Schedule : www.cadtraining.com.my/schedule/

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